

2025 International ACAC Conference Shipping Instructions

When shipping materials utilized for the *Exhibition Hall, Counselor Fair, Global University Fair, or U.S. University Fair*, please attach the lower half of this document to all packages and make sure to address packages to your organization using the provided address template below.

ATTENTION: ADM Northeastern University
c/o International ACAC & {YOUR ORGANIZATION NAME}

1 Marbury Terrace,
Jamaica Plain, MA 02130
USA

Assistance – 617-373-4769

Please plan to have your shipments arrive between **May 19th and July 2nd.**

EXHIBITOR SHIPMENTS: All items will be delivered to the NU Warehouse and then brought to the Curry Student Center Ballroom.

COUNSELOR/GLOBAL UNIVERSITY/U.S. UNIVERSITY FAIR SHIPMENTS: All items will be delivered to the NU Warehouse and then brought to Matthews Arena .

RAFFLE ITMES - *PLEASE DO NOT SHIP*: Bring in person to International ACAC Registration at International Village. Raffle items will be delivered to the Curry Student Center.

**Please cut off and fill out the bottom half of this form and attach it to the outside of your package*



PLEASE INDICATE THE FOLLOWING AND ATTACH TO PACKAGE:

ORGANIZATION: _____

PLEASE INDICATE EVENT: COUNSELOR FAIR ☐ GLOBAL UNIVERSITY FAIR ☐
U.S. UNIVERSITY FAIR ☐ EXHIBITOR HALL ☐

PLEASE INDICATE REGION: AMERICAS ☐ EAST ASIA & PACIFIC ☐ EUROPE ☐
SUB-SAHARAN AFRICA ☐ MIDDLE EAST & NORTH AMERICA ☐
SOUTH & CENTRAL ASIA ☐