



International ACAC Executive Board Meeting
Saturday, July 11, 2026
MINUTES - Approved

1. **Meeting called to order by President Liam McCartney at 9:31 AM Eastern Time.**
2. **Absent from the meeting:** VP Diversity, Equity and Inclusion Aileen Lee and VP Communications Luke Devlin. All other Executive Board members were present, constituting a quorum.
3. **Motion:** To approve the [June 3, 2026 Board Meeting Minutes](#). **Motion Passed.**
4. **Motion:** by Immediate Past President Wilson Lee. **Motion Passed**
 - a. [Motion](#) to update the Panetha Nychis Ott Member of the Year Award language in the Policies & Procedures Manual.
5. **Discussion:** led by Program Manager Jessica Bishop.
 - a. Discussion about a proposed Project Intake Form to help Board members plan new projects.
 - b. Only Executive Board members would be required to submit the form.
 - c. Subcommittee requests would be reviewed by the relevant VP, with any expenditure requiring approval from Shilpa Gupta, EVP Finance.
 - d. Applies only to new projects; should be submitted after budget and cross-committee communication have already been worked out.
6. **Discussion:** led by VP Professional Development Marsha Oshima.
 - a. Discussion about the difference between subcommittees and Working Groups.
 - b. Current structure: eight subcommittees — six under VP Professional Development, one under VP Membership & Data, and one under VP Communications.
 - c. Discussed the process by which a working group may grow into a subcommittee.
 - d. Identified the need for clearer criteria and accountability as additional subcommittees are created.
7. **Discussion:** led by VP Professional Development Marsha Oshima
 - a. Discussion about identifying a new committee home for the Mentor Year Program.
 - b. Discussed that any change of committee home would require a motion and an amendment to the Policies & Procedures Manual.
8. **Discussion:** led by Executive Director Margaret Andrade
 - a. Discussion on the 2028 Annual Conference Bid Review.
9. **Discussion:** led by VP Global Affairs Péter Árvai
 - a. Discussed the results of the Global Affairs Member Survey.
 - b. The Board agreed to use the data to inform committee goals for the coming year and to continue conducting the survey periodically.
10. **Discussion:** by VP Support, Access and Success Joyce Agyare
 - a. Discussed visa support options for Scholar Program participants.

- b. Discussed the process for re-evaluating a scholar's continued eligibility if their enrolling institution changes after acceptance.
 - c. VP Admissions Practices Claire Wilkins recommended that continued-eligibility requirements be stated clearly in the program application and acceptance materials.
- 11. **Discussion:** by President Liam McCartney
 - a. Discussing the Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis for International ACAC.
- 12. **Recess:** from 3:37 PM Eastern Time to 4:11 PM Eastern Time
- 13. **Discussion:** led by EVP Finance Shilpa Gupta
 - a. Discussed and reviewed the 2026 budget and compared it to the prior two years.
 - b. 2027 budget planning priorities include cost efficiency and revenue-generating opportunities.
 - c. Approved allowing sponsorship support for regional institutes.
- 14. **Motion:** Representative to the Board Andrew Palmer moved to recess until 9:00 AM the following day. ***Motion Passed.***
 - a. The Board recessed at 4:48 PM Eastern Time.

**International ACAC Executive Board Meeting
Sunday, July 12, 2026**

MINUTES- Approved

- 15. **President Liam McCartney called the meeting back to order at 9:34 AM.**
- 16. **Discussion:** Led by President Liam McCartney
 - a. Discussed details about the US for Success Coalition and our Strategic Advocacy and Messaging Update. Mentioned
 - b. Expressed interest in identifying similar international organizations so participation would not appear US-centric.
 - c. The Board agreed to continue researching the opportunity, including outreach to current member organizations, before bringing a motion forward.
- 17. **Discussion:** Led by VP Communications Luke Devlin
 - a. Discussed the plan for the slides needed for the Annual Meeting slide presentation.
- 18. The Board used working time to prepare Annual Meeting slides and review Consent Decree training materials.
- 19. The Board met with the Regional Council to discuss Professional Development and future regional events.
- 20. **Recess** at 10:30 AM Eastern Time, called by VP Communications Luke Devlin.
- 21. The Board reconvened at 11:17 AM Eastern Time
- 22. **Discussion:** Led by VP Admissions Practices Claire Wilkins.
 - a. Discussed Consent Decree Training. Also, presented on member awareness of the Association's consent decree.
 - b. Proposed that all Board members voluntarily complete Consent Decree training, in addition to the training already required of the Admissions Practices Committee Chair.
 - c. Discussed distributing the training and an accompanying quiz to current and incoming Board members, with recognition for completion.

- d. Agreed to communicate training updates separately from membership renewal communications so the information is not overlooked.
- 23. **Motion:** by Representative to the Board Andrew Palmer
 - a. **Motion** to approve the joint proposal from Dalhousie University and Saint Mary's University to host the 2028 Annual Conference in Halifax, Nova Scotia. **Motion Passed.**
- 24. **Announcement:** by President Liam McCartney
 - a. Announced that, upon Representative Megan Mankerian-Stem's transition to President-Elect, the resulting Representative vacancy will be filled for the remainder of the term by José Hanani Juma pending an electronic vote following the effective date of the vacancy.
- 25. **Motion:** The Board moved to recess until 9:00 AM the following day. **Motion Passed.**
 - a. **The board recessed at 4:32 PM Eastern Time**

**International ACAC Executive Board Meeting
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MINUTES- Approved

- 26. **President Liam McCartney called the meeting back to order at 9:03 AM.**
- 27. The Board reviewed the prior day's discussions and business.
- 28. **Discussion:** led by Representative to the Board Megan Mankerian-Stem.
 - a. Discussed information and updates to the International ACAC Travel Guidelines and Guidebook.
- 29. The Board reviewed the schedule for the Pre-Conference and the remainder of the week.
- 30. **Discussion:** Led by VP Global Affairs Péter Árvai.
 - a. Discussed two new event formats to complement the Association's existing Annual Conference, Regional Institutes, and Gathering Grants.
 - b. Local Institute – an in-country, workshop-style event hosted by a local university for approximately 50 attendees, estimated at \$50,000 for ten events annually.
 - c. Global Summit – a larger regional event proposed for Istanbul, Türkiye, targeted for the first quarter of 2028.
 - d. The Board discussed the potential for the Global Summit to affect Annual Conference attendance and agreed to continue evaluating both formats.
- 31. Recess at 10:32 AM Eastern Time for group photographs.
- 32. The Board reconvened at 11:00 AM Eastern Time
- 33. The NACAC representative was introduced to the Board.
- 34. **Discussion:** Led by VP Membership & Data Kim Tulloch-Wynn and Committee Member Jamie Kanki.
 - a. Discussing findings on Association membership trends
 - b. Recommended simplifying the membership application by consolidating thirteen pricing tiers into three membership classes.
- 35. The Board recognized and thanked outgoing Board members VP Global Affairs Péter Árvai; VP Membership & Data Kim Tulloch-Wynn; and Immediate Past President Wilson Lee, for their service.
- 36. **Motion:** by Immediate Past President Wilson Lee
 - a. Moved to adjourn the meeting. **Motion Passed.**

b. President Liam McCartney adjourned the meeting at 11:57 AM Eastern Time.

Respectfully submitted,
Jordan Schubert, Administrative Coordinator
July 13, 2026