



**International ACAC Executive Board Meeting
Wednesday, April 22, 2026**

APPROVED

1. **Meeting called to order by President Liam McCartney at 9:02 AM Eastern Daylight Time.**
2. Absent from meeting: Representative Sonia Soni. All Executive Board members were present, constituting a quorum.
3. **Motion:** To approve the [11 March 2026 Board Meeting Minutes](#). **Motion Passed.**
4. HQ Update by Interim Executive Director Margaret Andrade.
 - a. Introduction to our new full-time Administrative Coordinator, Jordan Schubert.
 - b. Update on association membership and annual conference registration.
5. Updates to travel policy presented by Representative Megan Mankerian-Stem. The policy updates include timelines and a new process for requesting and booking travel that is board-related and other expense reimbursements.
6. 2026 Annual Conference Updates presented by President-Elect Dan Marschner.
 - a. We have returned to the Silent Auction this year, replacing the raffle.
7. Update about International ACAC Awards presented by Immediate Past President Wilson Lee.
 - a. Annual Awards nominations are currently open until May 7.
8. Discussion about Regional Institutes led by Immediate Past President Wilson Lee.
9. Any Other Business
 - a. Virtual Scholar Institute (VSI) will launch its inaugural annual programming in June.
 - b. The Bursary Committee, under the leadership of Representative Andrew Palmer and Representative Sonia Soni, successfully awarded all bursary funds through two rounds of applications. Both Representatives received an extended appreciation for successfully facilitating this process.
 - c. The LinkedIn launch continues to be a success. The Communications Committee has consistently created and posted content over the past few weeks, and we are seeing a steady growth in engagement.
10. **President Liam McCartney adjourned the meeting at 10:03 AM Eastern Daylight Time.**

Respectfully submitted,

*Jessica Bishop, Program Manager & Jordan Schubert, Administrative Coordinator
May 7, 2026*