



Below you will find reasons the [Member Conduct Reporting Form](#) should be used. Note that if the issue reported does not directly pertain to a member of International ACAC or an association-related event, International ACAC may not take any action toward resolution of the described issue.

The list of reasons below is not comprehensive. Your report *does not* need to fit into one of these categories. This list is purely to provide examples.

---

### **Code of Conduct**

Submit the reporting form if you experienced a member of International ACAC acting in ways opposed to the International ACAC Mission Statement, guiding principles, governing documents, or policies & guidelines. Read more about these standards on our [website](#). *\*Please note that there is no compliance or enforcement section to the NACAC Guide to Ethical Practice, so issues surrounding this guide should not be reported. Questions about the guide or suggested revisions should be submitted directly to NACAC via [the form on their website](#).*

### **Digital Communication & Media**

Submit the reporting form if your concern is about an occurrence on International ACAC social media (Facebook group, Instagram profile, WeChat) or in communications sent from or about International ACAC.

### **Event Incident**

Submit the reporting form if you are concerned about an incident that occurred at an event. Events may include: International ACAC annual conferences and Regional Institutes; conferences held by affiliated organizations at which our members are present; or virtual events (such as webinars) held by International ACAC or at which our members are present.

### **Membership Eligibility**

Submit the reporting form if you believe an active member of International ACAC is not qualified to hold membership according to the association's governing documents.

### **Professional Concerns**

Submit the reporting form if you experienced or witnessed a member of International ACAC exhibiting concerning behavior.

### **Social Conduct**

Submit the reporting form if you experienced or witnessed a member of International ACAC acting in bad faith towards another person, in a way that was either dangerous or damaging to that person's health or wellbeing. This could include putting another person in physical danger or harming someone emotionally.

---



INTERNATIONAL ASSOCIATION FOR  
COLLEGE ADMISSION COUNSELING

**Issues that should NOT be shared within this form:**

- Payment issues
- Profile issues
- Application issues
- Website or  
technology issues
- Response wait time
- Job change  
information