

Payment and Refund Policies

Payment

- All registration must be paid in full by June 25, 2025.
- Registration rate is determined by date of registration (U.S. Eastern Time, GMT-5).
 - Early Bird Registration: March 12 - April 16.
 - Standard Registration: April 17 - June 2.
 - Late Registration: June 3 - June 25.
- For wire transfers, payment date is determined by date of receipt.

Cancellation and Refunds

- The deadline to cancel and receive a refund is June 25, 2025.
- Cancellation must be sent by email to Admin@InternationalACAC.org by midnight U.S. Eastern Time (GMT-5) on the deadline date.
- Full refunds are for the amount paid minus a \$5 USD transaction fee and any additional fees incurred by our bank process.
- Refunds will be processed in the same format that the payment was made.
 - Credit card refunds will be returned directly to the card.
 - Wire transfer refunds will be sent through our bank and will require the submission of the [Payment Information Form](#).
 - Check refunds will be made via check or wire transfer, if requested.

Registration Transfers

- Registration transfer requests are accepted through June 11, 2025.
- Requests to transfer must be submitted by email to Admin@InternationalACAC.org by midnight U.S. Eastern Time (GMT-5) on the deadline date.
- The transfer must be to an active member of International ACAC.
- The transfer must be between two members of the same institution.
- Conference registration can be transferred one time only.