



**International ACAC General Membership Meeting
Wednesday, July 12, 2023
2023 International ACAC Conference at Florida International University**

MINUTES APPROVED

1. **Meeting called to order by President Kristoffer Toribio at 1:39 PM ET.**
2. Establish quorum: Voting members in attendance exceed the minimum needed for quorum. **Quorum established.**
3. **Motion:** Approve [Meeting Minutes](#) from last General Membership meeting at NACAC annual conference September 22, 2022, from President Kristoffer Toribio. **Motion Passes.**
4. **Presidential Report** by Kristoffer Toribio
 - a. Year in Review:
 - Strategic Planning Road Map
 - Hiring new Executive Director, Erin Garcia
 - Ad Hoc Committees
 - Reimagining our events
 - Increased accessibility for volunteering
 - NACAC
 - Delegate Bylaw motion
5. **Motion:** Proposed bylaw change, by Representative Liam McCartney. **Motion Passes.**
 - a. Ad-hoc committee for restructuring the board will determine how many Representatives there will be. (Number was previously determined by NACAC)
 - b. A bylaw change in 2021 allowed for electronic voting. This meeting was called as an in-person-only meeting without electronic voting due to the urgency of the matter.
6. **Committee Updates - [committee slides](#)**
 - a. **Vice President for Admissions Practices, Ruby Bhattacharya**
 - NACAC Guide to Ethical Practices in College Admission
 - Three pillars of Admissions Practices: Education, Advocacy, and Communication
 - Education provided through webinars and conference sessions available on the website; membership audits (in partnership with the Membership Committee)
 - Advocacy through monthly meetings with NACAC and AP Affiliate Chairs
 - Communication update: Admissions Practices webpage coming soon.
 - b. **Vice President for Advocacy & Outreach, Dan Marschner**
 - Advocacy:
 1. Quarterly meetings with Government Relations and NACAC Affiliates
 2. NACAC Advocacy updates
 3. NAFSA Advocacy Breakfast in May 2023
 - Outreach regarding FamilyStyle Gathering Grants
 - Regional Institutes are back
 1. January - June 2024: Latin America; East Asia, Southeast Asia, and the Pacific
 2. July - December 2024: South and Central Asia
 - c. **Vice President for Communications, Alyson Murray**
 - Seeking in-kind sponsorships for communications channels (WeChat)
 - Counselor Network Directory on website
 - Social media monitoring and content creation
 - d. **Vice President for Diversity, Equity, & Inclusion, Isthier Chaudhury**
 - Seeking to highlight our members and diversity
 - PD Collaborations
 - Affinity groups
 - Ad-hoc committee to review mission statement

- Organizational member type inequities
 - e. **Vice President for Finance, Shilpa Gupta**
 - Increase in member dues and conference revenue
 - Losses in 2022
 - Increase in bursaries
 - Financial Summary included in [Meeting Slides](#)
 - f. **Vice President for Inclusion, Access, & Success, Michelle Trimpe**
 - 10th year of Scholars coming to conference
 - 90 scholars over 50 different countries with Impact reaching over 20,000 students
 - g. **Vice President for Membership, Kate McKeen**
 - Membership numbers increasing
 - Renewal will start in August
 - Dues waiver may not be requested up to 3 times
 - Ambassador Program to pilot in 2024
 - h. **Mentor Year Program**
 - Growth every year
 - i. **Professional Development, presented by Liam McCartney**
 - Pre-Conference Institute participation
 - 2023 Bus Tour
 - Webinars
 - Plans for 2023-2024: more webinars and resources; exploring certifications or digital badging.
7. **Leadership Transition** by Kristoffer Toribio.
 - a. Past-President is now Kristoffer Toribio.
 - b. President is now Michelle Chow-Liu.
 - c. President-Elect is now Wilson Lee.
 8. Western University is the 2024 Conference host.
 9. Drawing held for 2024 Conference Registration.
 10. **Motion:** to adjourn the meeting. ***Motion Passes.***
 11. **President Michelle Chow-Liu adjourned the meeting at 2:44 PM ET.**

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Respectfully submitted,
Jessica Bishop
Administrative Coordinator
July 24, 2023