



International ACAC General Membership Meeting
Wednesday, July 10, 2024
2024 International ACAC Annual Conference
Western University in London, Ontario, Canada

MINUTES APPROVED

1. **Meeting called to order by President Michelle Chow-Liu at 1:32 PM.**
2. Establish quorum: Voting members in attendance exceed the minimum needed for quorum.
Quorum established.
3. **Motion:** Approve [Meeting Minutes from last General Membership meeting](#) at the NACAC Conference on September 21, 2023, from President Michelle Chow-Liu. **Motion Approved.**
4. **NACAC Update** from visiting delegates from NACAC: Shantel Goodman-Luckett, Chief Experience Officer, and Murphy Miller, Director, Membership Experience and Global Engagement.
5. **Year in Review:** Michelle Chow-Liu, President
 - a. Mentor Year Program: the 2024-25 cohort is the largest yet!
 - b. An updated process was established for submitting future conference RFPs.
 - c. Congratulations to Margaret Andrade on her promotion.
6. **Vice President Update:** Ruby Bhattacharya, Vice President for Admissions Practices
 - a. Inaugural this year: DEI stream for Pre-Conference Institute.
7. **Vice President Update:** Dan Marschner, Vice President for Advocacy and Outreach
 - a. The Regional Institute at Georgetown University Qatar was a success.
 - b. Gathering Grants continue for 2024.
8. **Vice President Update:** Luke Devlin, Vice President for Communications
 - a. The Website and CRM is being updated. Stay tuned for a digital facelift.
9. **Vice President Update:** Isthier Chaudhury, Vice President for Diversity, Equity, and Inclusion
 - a. Affinity Groups are launching this year. A few virtual meetings were held prior to the conference, as well as in-person gatherings at the beginning of the conference.
 - b. The recent Bylaws vote started an important conversation for the future.
10. **Vice President Update:** Shilpa Gupta, Vice President for Finance
 - a. We are officially out of the deficit caused by COVID, but still rebuilding savings.
 - b. Thank you to our sponsors, exhibitors, and advertisers for their support for the Annual Conference..
11. **Vice President Update:** Joyce Agyare, Vice President for Inclusion, Access, and Success
 - a. The Scholar Program serves high-impact counselors from under-resourced communities
 - Since launching the program in 2014, there have been 110 scholars from more than 55 countries.
 - The committee and Executive Board approved 5 additional scholars in this year's cohort.
 - The 2024 Scholar cohort is from 13 countries, some of which (Papua New Guinea and Samoa) are being represented for the first time.
 - New this year is the Virtual Scholar Program.
12. **Vice President Update:** Kim Tulloch Wynn and Craig Brown, Co-Vice Presidents for Membership

- a. Membership growth is consistent annually. There was a small dip in 2023 which is reflective of an expedited renewal timeline.
- 13. **Vice President Update:** Marsha Oshima and Liam McCartney, Co-Vice Presidents for Professional Development
 - a. Information and updates about the 2024 Pre-Conference Institute.
 - b. Information and updates about the 2024 Counselor Bus Tour.
 - c. Webinars have been successful this past year and are planned to increase in frequency in 2024-25.
 - d. Upcoming volunteer position: Pre-Conference Institute Director.
- 14. **Ad-Hoc Committee on Board Restructuring Update:** Kristin Dreazen, Past President and Committee Chair
 - a. The Board restructure was determined necessary after NACAC's decision to remove delegates from their Board structure.
 - b. The new structure of the Executive Board will be designed to have increased regional representation and more opportunities for involvement.
- 15. **Past President Report** by Kristoffer Toribio
 - a. Update from the Governance and Nominating Committee (GNC).
 - b. Information about proposed Bylaw update and voting results.
- 16. **President-Elect Report** by Wilson Lee
 - a. The Executive Board restructuring process is going strong and according to schedule.
 - b. International ACAC is in the process of upgrading our CRM and website system.
- 17. **Update from incoming President-Elect,** Liam McCartney
 - a. The 2025 annual conference will be held at Northeastern University in Boston, Massachusetts.
- 18. **Leadership transition**
 - a. Honoring board members who are ending their terms of service.
 - b. Honoring Past President Kristoffer Toribio.
 - c. Official transition of leadership: Michelle Chow-Liu is now the immediate Past President, Wilson Lee is now President, and Liam McCartney is now President-Elect.
- 19. **Motion** to adjourn the meeting by Kristoffer Toribio. ***Motion Passes.***
- 20. **President Michelle Chow-Liu adjourned the meeting at 2:43 PM.**

MINUTES APPROVED

*Respectfully submitted,
Jessica Bishop
Administrative Coordinator
July 10, 2024*