



**International ACAC GENERAL MEMBERSHIP  
AND BUSINESS MEETING  
MINUTES**

NACAC Conference – Columbus, Ohio  
September 22, 2016

**I. Meeting was called to order by President Kristin Dreazen at 4:50pm.**

**II. Quorum**

Vice President for Membership Megan Dangremond confirmed that a quorum was present.

**III. Approval of Minutes** from July 2016 Membership Meeting during the International ACAC Conference at Rutgers University. ***Motion passed.***

**IV. President Report** – Kristin Dreazen

- Provided an overview of the Executive Board meetings earlier in the week, which included further work on the working groups focused on member engagement and involvement, member retention and education, regional institute expansion, and conference planning.
- Shared Guiding Principles, adopted by board this week (see website for full statement).
- Announced formation on Ad Hoc Committee on Diversity; co-chairs to be appointed by early 2017.

**V. Executive Director Report** – Theresa Schweser

- Provided an update on operations for the organization, currently employing two part-time contractors to support operational work.
- Will seek office space for International ACAC staff, located in Washington D.C. area.

**VI. President-Elect Report** – Johanna Fishbein

- Highlighted 2017 Conference, hosted by Case Western Reserve University.
- Three important changes for 2017 conference registration include:
  - High Schools will be limited to 3 high school counselors per school.
  - Due to limited on-campus housing available, registration will open early for counselors (more than enough off-campus housing will be available in very close proximity to the university)
  - The Board will suspend the third person benefit for registration at the conference for members currently serving on an International ACAC Committee. In lieu of this, early registration will be offered to all members currently serving on a committee.
- The Executive Board has created a working group to explore a process for providing travel grants to the annual conference. These travel grants will be in addition to the funds allocated to support the annual conference's scholar program. More details to be announced soon.

**VII. Vice President Reports**

Admissions Practices – Jen Dewar

- Role of AP committee highlighted: Proactively educates International ACAC members and the larger community about NACAC's Statement of Principles of Good Practice and International ACAC Board Policies, and investigates alleged infractions of NACAC and International ACAC policies and renders decisions.
- The number of cases reported has been increasing over the past few years, with 7 cases in progress as of September.
- Trends in AP Cases include Misrepresentation of services/relationships, making disparaging remarks on social media, and "Double Dipping" concerns.

Communications – Aaron Andersen

- Highlighted the activities of the Communications Committee, which include branding/media relations, newsletter, web resources, social media and blogs.
- Quarterly newsletter includes member articles, president corner, news and reminders; members are encouraged to submit articles!
- Web resources include financial aid resources, mini resource guides and an event calendar.

Finance – Cathy Curtis

- International ACAC is financially healthy, with no debt.
- Reviewed structure of committee, with sub-groups established to support annual conference sponsors, exhibits and advertising.
- Presented 2017 International ACAC Budget for approval; ***motion passed.***

Government Relations – Juan-Camilo Tamayo

- Announced 2017-2018 Regional Institute locations, as approved by the Executive Board: East Asia, Middle East/North Africa, and Latin America. Further details on specific host locations and dates will forthcoming by the end of 2016.

- The Africa Institute, scheduled for October, has 109 registrants, with 18 African countries represented and 38 travel grants awarded.

#### Inclusion, Access, and Success – Joan Liu

- Reviewed mission of IAC Committee: *IAS shall advance the association's commitment to inclusion for underserved students and the educational professionals who guide them.*
- Highlighted the Scholar Program.
- Encouraged members to nominate potential scholars for 2017.

#### Membership – Meghan Dangremond

- Current membership reviewed – currently 2,695 members (1,055 Secondary School, 1,141 University, 255 Individual, 145 For-Profit Organization, 83 Non-Profit Organization, and 17 Retired)
- Reminded members that renewal for 2017 is coming. All membership expire on January 15, 2017 if not renewed.
- Committee continuing work on regional committees to facilitate greater local discussion, and provide additional networking and professional development opportunities.
- Highlighted the new program GEMS – Going the Extra Mile! – to ‘recognize the exemplary work of International ACAC members by highlighting a dedication to our profession, our colleagues, and our students by demonstrating best practices, acts of good will, creativity, and ethics.

#### Professional Development – Becky Konowicz

- Highlighted Webinar Wednesday schedule for 2017-18, open to all International ACAC members.
- Announced 2017 International ACAC Counselor Bus Tour, which will focus in institutions in Eastern Ohio and Western Pennsylvania. Erin Nichols will be the tour director.
- Announced Pre-Conference and Post-Conference programs offered to 2017 conference registrants: High School 101 Institute, new Admissions Leadership Workshop, and new post-conference workshop on Student Athletics.

#### **VIII. Past President's Report – Joe Giacalone**

- Noted the six open executive board positions in 2017: president-elect, vice presidents for government relations, membership, and inclusion, access and success, plus two delegate positions.
- Announced the host of the 2018 International Conference: Tulane University and Loyola University New Orleans!

#### **IX. Adjournment**

President Dreazen thanked the International ACAC executive board and many committee members for their contributions to the organization. The meeting ended with the debut of Case Western Reserve University's conference website and video welcoming members to the 2017 Conference.

***Motion: The membership voted unanimously to adjourn the September 2016 International ACAC General Membership Meeting.***

Respectfully submitted,  
Theresa Carroll Schweser  
International ACAC Executive Director  
September 2016